

MEMORANDUM

Date: June 16, 1999

To : Finance Committee

From : Kenneth J. O'Brien
Executive Director
Commission on Peace Officer Standards and Training

Subject : STATUS REPORT ON SIMULATOR CONTRACT APPROVALS

At the January 1999 meeting, the Commission approved funding of specified technology equipment for the establishment and development of the seventeen Regional Skills Centers. Part of this acquisition provided for the purchase of new driving and force options simulators to implement this in-service training program. It is anticipated that all of these contracts to acquire the equipment will be executed by June 30, 1999.

Contracts between POST and five of the seventeen recipients of firearms and driver training simulators have been consummated, thus encumbering \$1,551,000.00, as previously directed by the Commission. Those recipients are in the process of purchasing the simulators.

The other twelve recipient's contracts are in various stages of the approval process. All of those are expected to be signed and delivered to GSA in time to encumber the entire amount of the funds prior to June 30, 1999. This will encumber the balance of \$4,286,000.00, for a **GRAND TOTAL of \$5,837,000.00.**

In addition to the contract work, substantial related work has been occurring. A management fellow has been assigned full-time to oversee the development of the project. Detailed contract language has been developed to assure the best result of this POST investment. Recipients have been provided an orientation to the POST Perishable Skills concept and an opportunity to view various equipment options meeting POST contract specifications. Two additional driving simulator vendors have been identified and their equipment is being evaluated to determine if they meet the POST standards.

POST staff has assembled a subject matter expert (SME) committee for both driving and force option simulators, and has developed an instructor course for presenters,

and the curriculum to be presented to the students. The instructor courses are 32 and 40-hours respectively, and the student curriculum will be 4 hours. PowerPoint presentations are being developed by POST staff for each course, and will be given to each presenter for standardized curriculum delivery.

Contracts are being prepared for the instructor presenters to compensate them for the delivery of the initial instructor courses. A number of instructor courses have been scheduled, in order to have instructors prepared when their equipment is delivered. A plan has been formulated for ongoing instructor training, for there will be a critical need to ensure an adequate number of instructors.

Each skill center site is being analyzed to determine the potential numbers of students that it can expect to serve. These numbers will also be helpful in determining the need and location for additional sites, when and if additional resources are available. Additionally, ongoing expenses to support each site are being calculated. The presenter will bill POST directly for each student trained and will then be reimbursed from POST through their contract. Until the contracts are approved, the courses will be reimbursed under POST Plan 3.

M E M O R A N D U M

Date : June 21, 1999
To : Finance Committee
From : KENNETH J. O'BRIEN
Executive Director
Commission on Peace Officer Standards and Training
Subject : Increase For Basic Course Driver Training Tuition

Background

The Commission approved the existing Basic Course Driver Training fees (tuition) in October 1984. There have been no increases in the tuition since that time. The approved tuition is \$323 per trainee for community college presenters or agency presenters that receive community college subvention and \$380 per trainee for agencies that do not receive subvention funds. The reason for the lower tuition is the college's ability to use FTES monies from the state to off-set the relatively high cost of this training. Agency academies that are affiliated with colleges also receive financial aid that helps to support the course. For several years the Commission has contracted with a number of academies to present driver training. The contracts pay the tuition directly to the academy and eliminate the need for an agency to pay the tuition and wait for reimbursement. Other academies have chosen not to use the contract process and collect the tuition from the agencies.

Analysis

Contracts with college and agency presenters provide Basic Course Driver Training to approximately 4300 students annually. The approved contract costs for this training for FY 99/2000 is \$1.5 M. In addition, approximately 2000 students are trained by presenters that charge the tuition and do not contract with POST. The estimated tuition cost for this training in FY1999/2000 is approximately \$760,000. The estimated annual cost of driver training tuition is approximately \$2.3 M.

At the June meeting of the Basic Course Consortium, academy directors expressed a strong interest in an adjustment of the current tuition. Many presenters indicated that the requisite high instructor-to-student ratio, escalating instructor salaries, site maintenance and other costs associated with presenting this training make it difficult to provide the mandated training within the fiscal limits set by POST. Some directors suggest that, absent an increase in the tuition, the

number of driver training presenters may decline because they are unable to recover more of the actual costs of training. A further concern is that academies that encounter financial difficulties in presenting driver training may discontinue the program and contract with another presenter. This would not be desirable because the remaining driver training providers may not be able to accommodate the increased workload that is created if one or more presenters cease to present the training. It is necessary and preferable to keep all of the existing driver training facilities in operation.

One presenter has provided documentation that indicates that Basic Course Driver Training costs in his college district is \$752 per student. The majority of academy directors indicated that their actual cost is approximately \$500 - \$550 per student. Following the analysis of costs, staff conclude the tuition for driver training should be increased to \$525 for non-subsidized training and \$445 for presenters that receive subvention from the community college system. Consistent with the Commission direction in 1984, increases in tuition will be approved contingent on budgetary justification. Assuming the number of reimbursable students who receive this training does not increase significantly, the tuition increase may result in an additional expenditure of approximately \$800,000 in FY 99/2000 for an annual tuition cost of approximately \$3.1 M.

Recommendation:

Staff recommends the Basic Course Driver Training tuition be increased to \$525 for non-subsidized training and \$445 for community college presenters or those receiving subvention from the community college system.

This matter is before the Finance Committee for discussion and deliberation. If the Committee concurs, it may wish to recommend Commission approval for the increase in Basic Course Driver Training tuition.

State of California

Department of Justice

MEMORANDUM

Date: June 10, 1999

To: Finance Committee


KENNETH J. O'BRIEN
Executive Director

From: **Commission on Peace Officer Standards and Training**

Subj: **ACCEPTANCE OF 1998-99 AND 1999-2000 VAWA LAW ENFORCEMENT
GRANT FUNDS AND APPROVAL FOR ADDITIONAL STAFF FOR THE
GRANT PROJECT**

On August 1, 1997, the Commission on Peace Officer Standards and Training (POST) was the recipient of a Violence Against Women Act (VAWA) Law Enforcement Training Grant funding for 1996-1997 from the Office of Criminal Justice Planning (OCJP) in the amount of \$2,929,112. This amount includes \$732,278 for the in-kind match which POST is contributing through staff and subject matter expert hours. The funds were dedicated to five designated projects. The grant also designated funds for one full-time special consultant (under the Management Fellow Program) to serve as grant coordinator.

On January 1999, the Commission was the recipient of second year VAWA grant funding for 1997-1998 in the amount of \$1,660,333 for designated law enforcement training projects. The second year funding includes the amount of \$415,083 for the in-kind match POST will contribute through staff and subject matter expert hours. Seven new projects and the extension of two first year projects were among the nine designated for these funds.

On May 19, 1999, the OCJP, VAWA Task Force tentatively approved additional funding for 1998-99 and 1999-2000 in the amount of \$918,275 each year for a total of \$1,836,550. This requires POST to contribute a combined total amount of \$612,184 in-kind match to be met by staff and subject matter expert hours. The amount for both years will be available to POST after July 1, 1999. Approval to accept the total amount will ensure the completion of all the proposed projects by the grant deadline in July 2000.

At the time of the original funding, a management fellow was selected from Santa Barbara County Sheriff's Department. The management fellow has been administering the grant without additional full-time internal support staff.

The 1996-97 funding has been extended to November 1999 to allow for the completion of the current projects. Work has been started on the 1997-98 funded projects with a projection of completion in January 2000. Coordination of the first and second years' projects has become increasingly more demanding.

Attachment A provides a status report on implementation of the first and second year grant funding.

Accepting the third and fourth year funds will permit POST to provide additional training to law enforcement and dispatch personnel in the area of Domestic Violence and Violence Against Women. The new training projects will provide continuity to the training projects provided with the first and second year funding.

To accommodate the additional years of funding and maintain the required fiscal and program-related accounting requirements of these augmentations to the grant, an increase in staffing is necessary. To support the Management Fellow position, a clerical position and a financial/project assistant is necessary. The assistant position could be contracted to a qualified person who is knowledgeable in domestic violence issues, non-profit accounting and project design. The Management Fellow position can be retained by the extension of the existing contract or, if necessary, the negotiation of a new contract with a law enforcement agency for a qualified candidate. All staff positions can be grant funded, with little impact on existing budget.

The following proposed spending plan for phase three funding (Fiscal Year 98/99) has received tentative approval from OCJP to:

- ◆ Fund a Management Fellow position for one year - \$90,000 and \$30,000 for staff travel - \$120,000.

- ◆ Fund an assistant coordinator position for one year - \$75,000 salary and \$30,000 for staff travel - \$105,000.

- ◆ Fund a clerical position for one year - \$40,000.

- ◆ Conduct a comprehensive study on the status of domestic violence in California to indicate the greatest needs for additional training and to assess the current training being offered by the grant - \$75,000.

- ◆ Conduct four update training workshops for Sexual Assault Teams \$8,000 per workshop and \$30,000 for travel and per diem for staff and subject matter experts - \$62,000.

- ◆ Conduct ten training programs for Public Safety Dispatchers on how to handle sexual assault calls. The course will include an overview of the dynamics and legal issues of sexual assault and will provide the dispatcher with better skills to assist victims who call to report these crimes - \$5,000 per course and \$31,275 for travel and per diem of subject matter experts and staff - total \$81,275.

- ◆ Conduct four additional presentations of the 8-hour Domestic Violence for First

Responder course- \$4,000 per course and \$30,000 for travel and per diem of staff and subject matter experts - total \$46,000.

◆Conduct three additional 40-hour ICI Criminal Investigations for Domestic Violence courses - \$15,000 per course and \$30,000 for travel and per diem for subject matter experts and staff - total \$75,000.

◆Conduct five additional 8-hour Domestic Violence for Public Dispatcher courses - \$5,000 per course and \$39,000 for travel and per diem for staff and subject matter experts - \$64,000.

◆Create two training videos on Domestic Violence and the Elderly and Interview Techniques for Domestic Violence Cases. \$85,000 per training videos and \$30,000 for travel and per diem of staff and subject matter experts - \$200,000.

◆Conduct two seminars on Officer-Involved domestic violence. These seminars are appropriate for executive staff, internal affairs personnel, city managers or investigators responsible for the policies and investigations of officer-involved incidents - \$10,000 per seminar and \$30,000 for travel and per diem for staff and subject matter experts - \$50,000.

Total Project Cost - \$1,224,367

OCJP Support - \$918,275

POST Match - \$306,092

The following proposed spending plan for phase four funding (Fiscal Year 99/00) has received tentative approval from OCJP to:

◆Fund a Management Fellow position for six months - \$45,000 and \$15,000 for staff travel - \$60,000.

◆Fund an Assistant Coordinator position for six months - \$37,500 salary and \$15,000 for staff travel - \$52,500.

◆Fund a clerical position for six months - \$20,000 salary.

The proposed funded positions have been requested for six months to coincide with the termination of the date of the VAWA grant.

◆Conduct ten additional presentations of the 8-hour Domestic Violence for First Responder course- \$4,000 per course and \$40,000 for travel and per diem of staff and subject matter experts - total \$80,000.

◆Conduct five additional 40-hour ICI Criminal Investigations for Domestic Violence

courses - \$15,000 per course and \$43,000 for travel and per diem for subject matter experts and staff - total \$118,000.

◆Produce additional scenarios for domestic violence and sexual assault for CD-ROM - \$105,000 and \$10,275 for travel and per diem of staff and subject matter experts - \$115,275.

◆Conduct four workshops for hostage negotiators as it pertains to domestic violence hostage situations. \$10,000 per course and \$50,000 for travel and per diem of staff and subject matter experts - \$90,000.

◆Design and present six workshops on teen domestic violence for first responders, school resource officers and school administrators - \$4,500 per course and \$30,000 for travel and per diem of staff and subject matter experts - \$57,000.

◆Design and present four Team Building Workshops for domestic violence response teams - \$10,500 per workshop and \$30,000 for travel and per diem for staff and subject matter experts - \$72,000.

◆Conduct three additional 24-hour Train the Trainer for Field Training Officers in domestic violence - \$5,000 per class and \$26,500 for travel and per diem for staff and subject matter experts - \$41,500.

◆Edit additional training videos for distribution for the basic academy and public dispatch academy - \$15,000 and \$8,000 for travel and per diem for staff and subject matter experts - \$23,000.

◆Create one training video on Emergency Protective Orders - \$80,000 per training videos and \$29,000 for travel and per diem of staff and subject matter experts - \$109,000.

◆Conduct two workshops on Developing the Expert Witness for Domestic Violence. This course is designed for an investigator and district attorney to attend as a team to become proficient in qualifying experts witnesses for these cases - \$15,000 per course and \$50,000 for travel and per diem of staff and subject matter experts - total \$80,000

Total Project Cost - \$1,224,367

OCJP Support - \$918,275

POST Match - \$306,092

MEMORANDUM

Date: June 7, 1999

To : Finance Committee

From : Kenneth J. O'Brien 
Executive Director
Commission on Peace Officer Standards and Training

Subject : Contract Request with West Covina Police Department for Force Options Simulator

It is requested that POST contract with the West Covina Police Department for the reimbursement of a force options simulator for an amount not to exceed \$100,000.

At the January 1999 meeting, the Commission approved the funding of specified technology equipment for the establishment and development of the seventeen Regional Skills Centers. The initial technology acquisition provided for the purchase of fifteen (15) force options simulators for this purpose. The two entities not receiving force options simulators were the Ray Simon Regional Training Center and the West Covina Police Department. The Ray Simon Regional Training Center instead opted for funding for a truck to pull a new force options simulator and trailer they had acquired from another source. The West Covina Police Department force options simulator request was not made until after the initial technology acquisition had been approved.

The West Covina Police Department has done an excellent job in providing simulator training for law enforcement officers. Providing the West Covina Police Department with a new force options simulator would place the department on the same level as the other centers and is in the best interest of the Regional Skills Centers Training Program.

MEMORANDUM

Date: June 7, 1999

To : Finance Committee

From : Kenneth J. O'Brien 
Executive Director
Commission on Peace Officer Standards and Training

Subject : Contract Augmentation for Alameda County Sheriff's Department Driving Simulator

It is requested that the contract with Alameda County Sheriff's Department for its driving simulator be augmented by \$10,000.

At the January 1999 meeting, the Commission approved specified technology equipment for the establishment and development of the seventeen Regional Skills Centers. The initial technology acquisition provided for the purchase of driving simulators at eleven sites. Seven of these sites were provided to agencies not previously in the program and were to be funded at \$372,000 each. The other four sites were to receive upgraded simulators and were funded at \$362,000 due to the vender providing a \$10,000 trade in for the replaced simulators. Alameda County Sheriff's Department is one of the new agencies and should have been funded at the full amount.

Approval of this request will provide Alameda County Sheriff's Department with the additional \$10,000 needed for the new driving simulator site.

PROPOSED BUDGET CHANGE PROPOSALS

FY 2000-01

<u>1. Local Assistance Augmentation</u>	\$2,496,000	0 -PY	ASB
--	--------------------	--------------	------------

Augment the local assistance appropriation by \$2,496,000. Finance has capped POST expenditures to a level that can be sustained on an on-going basis. That is, Finance said expenditures cannot exceed revenues. In FY 99-00 revenues and transfers are \$2.496 million more than our expenditure authorization. Without an increase in POST's expenditure authorization, the reserve will continue to grow by approximately \$2.5 million a year.

<u>2. Transfer for Training Contracts</u>	(\$1,700,000)	0-PY	ASB
--	----------------------	-------------	------------

Though we had a BCP approved for FY 99-00 to transfer \$2 million from Local Assistance to Training Contracts, we are still writing contracts that exceed our budget authorization. For FY 99-00 we have a \$9.120 million authorization, but the Commission has already approved approximately \$10.3 million in Training Contracts. The Training Contracts budget item also reimburses for letters of agreement (\$1.3 million) and conference/training room rental (\$200,000). The total requirement for the Training Contract item is \$11.8 million which is \$1.7 million more than is budgeted.

<u>3. Computer Services Positions</u>	\$150,000	2-PY(LT)	CSB
--	------------------	-----------------	------------

This request proposes to extend for one year POST's two limited term positions that were created via BCP in FY 98-99. Rather than expire on 6-30-2000, the positions would continue until 6-30-01.

<u>4. Computer Programmer Positions</u>	\$150,000	2-PY	CSB
--	------------------	-------------	------------

This request is to seek two permanent Associate Programmer Analyst positions. The request is based upon current and projected workload increases.

<u>5. Certificates Position</u>	\$50,000	1-PY	ASB
--	-----------------	-------------	------------

This proposal is to add one Office Technician position to the Professional Certificates Unit. Applications for certificates have grown from 8,000 in FY 86-87 to over 11,000 in the most recent fiscal year, an increase of over 37%. The dispatcher and records supervisor certificates are relatively new additions to the list of awarded certificates. There has been corresponding growth in clerical maintenance tasks, e.g. key data entry of certificate issuance information, filing, and preparation of documents for micro-filming. We have explored feasible alternatives, such as the use of student assistants for menial tasks and the use of overtime for staff. However, these efforts have not proved satisfactory. Agencies have expressed some concern about the perceived delay in their receipt of certificates. The addition of a full-time Office Technician would provide the support necessary to address the growth of the certificate programs and its impact on the timeliness of the issuance of certificates.

6. Test Coordinator**\$50,000****1-PY****S & E**

This proposal is to add an office technician to perform test coordination duties that had previously been done via contract with Cooperative Personnel Services. CPS's costs have increased to a point that we are now expending over \$500,000 per year. POST could do the same for less by having a contract with the Office of State Publishing to do much of the same services, but POST would have to have a staff person to handle the coordination between requests from our agency customers and the Office of State Publishing to ensure that the agencies continue to receive their current level of service.

7. Staff Services Analyst Positions for TDC**\$150,000****2-PY****TDC**

This proposal is to add two Staff Services Analyst positions to facilitate training delivery functions for the LECs and the bureau chief in TDC. These positions would be used to draft formal correspondence, screen course certification requests, develop a bureau policy manual and other guiding documents, compile technical reports (such as TNA synopsis reports), and do research for Commission agenda items. The volume of work and complexity of issues arising in the bureau has increased to the point that additional technical assistance is needed.

8. Office Technician for ISB**\$50,000****1-PY****ISB**

This position will be assigned to support the Library and the Clearinghouse. The POST Strategic Plan includes the objectives of establishing a Web-based Clearinghouse of law enforcement information as well as a directive to optimize the field's access to the Library. The OT position will provide day to day assistance as these objectives are developed, implemented and maintained.

9. Clearinghouse Coordinator**\$75,000****1-PY****ISB**

This proposal is to establish a current limited term Associate Governmental Program Analyst position on a permanent basis to perform the duties as the POST Clearinghouse Coordinator. The position was approved in FY 98-99 for a two year limited term basis, but this will be an on-going function. The Clearinghouse coordinator provides daily oversight operations of the POST Clearinghouse. The position is responsible for researching and coordinating Clearinghouse functions, including reviewing and recommending additions to Clearinghouse collections and links to the Web site. The position is responsible for management of all web-based on-line systems and operations. The position is also responsible for formulating plans, coordinating the internal and external Clearinghouse Committees, and maintaining a liaison with POST's law enforcement Internet partners.

10. Office Technician for CLD**\$25,000****0.5-PY****CLD**

This position is needed for increased work load associated with the SLI Program and absorption of work by clerical staff previously performed by a Staff Services Manager.

SUMMARY

<u>BCP #</u>	<u>TITLE</u>	<u>PYs</u>	<u>SUPPORT</u>	<u>TRAINING CONTRACTS</u>	<u>REIMB</u>
1.	Local Assistance Augmentation	0			\$2,496,000
2.	Transfer for Training Contracts	0		\$1,700,000	-1,700,000
3.	Computer Services Position	2(LT)	150,000		
4.	Computer Programmer Positions	2	150,000		
5.	Certificates Position	1	50,000		
6.	Test Coordinator	1	50,000		
7.	SSA for TDC	2	150,000		
8.	Office Tech for ISB	1	50,000		
9.	Clearinghouse Coordinator	1	75,000		
10.	Office Tech for CLD	<u>.5</u>	<u>25,000</u>		
	Totals	10.5	\$700,000	\$1,700,000	\$796,000
	<i>Permanent</i>	8.5			
	<i>Limited Term</i>	2.0			
	Total Funds		\$3,196,000		

COMMISSION ON P.O.S.T.
Summary of Training Contracts
FISCAL YEAR 1998/99
as of June 30, 1999

Contract Number	Name of Contractor and Services Provided	Amount of Contract
98-011-01	SAN DIEGO REGIONAL TRAINING CENTER Provide workshops, faculty, facilitators management consultants, materials & training sites for Command College. CLD-418.02 HALL	\$463,672.00
98-011-02	SAN DIEGO REGIONAL TRAINING CENTER Present 4 certified labor management partnership presentations. CLD-418.02 HALL	\$57,608.00
98-011-03	HUGH M. FOSTER, III Revise, update Spec. Basic Investigator Course. BTB-418.02 WHITMAN	\$9,999.00
98-011-04	CSU, LONG BEACH UNIV. FOUNDATION Present 5 certified Management Course presentations. CLD-418.02 HALL	\$97,368.00
98-011-05	CSU, HUMBOLDT Present 4 certified Management Course presentations. CLD-382.02 HALL	\$70,224.00
98-011-06	SAN DIEGO REGIONAL TRAINING CENTER Present 5 certified Management Course presentations. CLD-418.02 HALL	\$89,995.00
98-011-07	SAN JOSE STATE UNIV. FOUNDATION Present 4 certified Management Course presentations. CLD-418.02 HALL	\$68,328.00
98-011-08	DEPARTMENT OF JUSTICE Provide certified training services to law enforcement personnel TDC-382.02 BENNETT	\$1,876,000.00
98-011-09	COOPERATIVE PERSONNEL SERVICES To administer, proctor and score the Basic Course Waiver Examination. BTB-418.02 CAREY-FLORES	\$5,000.00
98-011-10	COOPERATIVE PERSONNEL SERVICES To administer PC 832 examination program. S&E-418.02 KRUEGER	\$43,563.87
98-011-11	COOPERATIVE PERSONNEL SERVICES To administer POST's entry level law enforcement reading/writing examinations. S&E-418.02 DYER	\$134,480.32

98-011-12	SAN DIEGO STATE UNIVERSITY To develop and present 11 satellite teleconference Training Programs. TPS-382.02 BRAY	\$930,000.00
98-011-13	CSU, LONG BEACH UNIV. FOUNDATION Provide facilitators, training sites, paperback books, materials, equipment and clerical services for SLI workshops. CLD-418.02 ZACHARY	\$727,904.00
98-011-14	SAN DIEGO STATE UNIVERSITY Provide services required to assemble and transmit via satellite 12 videotape training programs. TPS-382.02 CROOK	\$108,500.00
98-011-15	ALAMEDA COUNTY SHERIFF'S DEPT To present certified 80hr Basic Motorcycle Training TDC-418.02 SORG	\$106,200.00
98-011-16	SAN DIEGO REGIONAL TRAINING CENTER To present human relations training courses. TPS-418.02 CHANEY	\$169,582.00
98-011-17	ALAMEDA CO. DISTRICT ATTORNEY To produce 36 videotaped training segments on case decision and legal update TPS-418.02 CROOK	\$34,000.00
97-011-18	GOLDEN WEST COLLEGE Produce 36 videotaped training segments on case decision and legal updates. TPS-418.02 CROOK	\$40,000.00
98-011-19	SAN JOSE STATE UNIV. FOUNDATION To provide 5 presentations of Robert Presley ICI Core Course to Law Enforcement. TD&C-418.02 SPISAK	\$143,191.00
98-011-20	LOS ANGELES POLICE DEPT. To conduct 4 ICI core course presentations to Cal. law enforcement personnel. TPS-418.02 SPISAK	\$89,868.00
98-011-21	COOPERATIVE PERSONNEL SERVICES To develop a machine score able examination on writing ability, revise POST curriculum for investigative report writing. S&E-418.02 HONEY	\$61,627.00
98-011-22	SID SMITH Background investigation update course TDC-418.02 SPURLOCK	\$500.00
98-011-23	SAN FRANCISCO POLICE DEPT. Present 5 Robert Presley ICI Core Course to Cal. law enforcement agencies. TPS-418.02 SPISAK	\$105,455.00

98-011-24	SAN DIEGO REGIONAL TRAINING CENTER Provide master instructor development program workshops, facilitator services, materials etc. TPS-418.02 MOURA	\$248,502.00
98-011-25	SAN BERNARDINO COUNTY SHERIFF'S LE update-verbal judo/tactical communications BTB-418.02 WHITMAN	\$9,999.00
98-011-26	RIO HONDO REGIONAL TRAINING CENTER To serve as a PC 832 requalification testing center. BTB-418.02 CAREY-FLORES	\$2,000.00
97-011-27	COLLEGE OF THE REDWOODS To serve as a PC 832 requalification testing center. BTB-418.02 CAREY-FLORES	\$2,000.00
98-011-28	STATE CENTER REGIONAL TRNG. CENTER To serve as a PC 832 requalification testing center. BTB-418.02 CAREY-FLORES	\$2,000.00
98-011-29	OHLONE COMMUNITY COLLEGE To serve as a PC 832 requalification testing center. BTB-418.02 CAREY-FLORES	\$2,000.00
97-011-30	SAN BERNARDINO CO. SHERIFF'S DEPT. To serve as a PC 832 requalification testing center. BTB-418.02 CAREY-FLORES	\$2,000.00
98-011-31	MARTINEZ ADULT SCHOOL To serve as a POST P.C. 832 Requalification Testing Center. BTB-418.02 CAREY-FLORES	\$2,000.00
98-011-32	SAN DIEGO REGIONAL TRAINING CENTER To present domestic violence first responder course. TD&C-418.02 BULLARD	\$150,000.00
98-011-33	SAN FRANCISCO POLICE DEPT To develop and produce 12 video-based scenarios for the field training program BTB-418.02 WHITMAN	\$75,000.00
98-011-34	FRESNO POLICE DEPT. To present 80-hour certified basic motorcycle training presentations. TDC-418.02 MADEIRA	\$63,660.00
98-011-35	OAKLAND POLICE DEPARTMENT Present 5 certified basic course driver training presentations. TDC-418.02 SORG	\$63,840.00
98-011-36	SANTA BARBARA COUNTY SHERIFF'S DEPT. To provide staff time of one sergeant to serve as as POST special consultant in the management fellowship program. TPS-418.02 BRAY	\$90,000.00

98-011-37	ORANGE COUNTY SHERIFF'S DEPT. To present certified 80-hour basic narcotics course presentations. TDC-418.02 SORG	\$68,375.00
98-011-38	TIMOTHY DURBIN Develop curriculum-hate crime course TPS-418.02 SPISAK	\$950.00
98-011-39	CALIFORNIA PEACE OFFICERS ASSN. To produce 1 photo-ready master and 10 working copies of the 1999 legislative update workbook. BTB-418.02 BUNA	\$9,999.00
98-011-40	SANTA ROSA REGIONAL TRAINING CENTER To purchase and install a Proguard decoder module into existing steerable C/KU-band television-receive-only satellite antenna system. TPS-418.02 LEWALLEN	\$480.00
98-011-41	SAN DIEGO REGIONAL TRAINING CENTER Purchase 5 video cameras TPS-418.02 SPISAK	\$8,000.00
98-011-42	CALIFORNIA HIGHWAY PATROL To present certified 82-hour basic course Motorcycle Training Presentations. TDC-382.02 SYLSTRA	\$96,525.00
98-011-43	ALAMEDA COUNTY SHERIFF'S DEPT. Management fellow TPS-418.02 LEWALLEN	\$112,701.74
98-011-44	MARCIA TARVER, PhD. Training TDC-418.02 MADEIRA	\$990.00
98-011-45	SAN DIEGO REGIONAL TRAINING CENTER To conduct 5 Robert Presley ICI core course to law enforcement personnel. TPS-418.02 SPISAK	\$142,462.00
98-011-46	SAN BERNARDINO COUNTY SHERIFF'S DEPT To present to 200 students certified 80 hour basic motorcycle training and driver training courses. TDC-418.02 HOMME	\$791,800.00
98-011-47	SID SMITH Provide 2 two-hour training sessions on training managers update workshop. TDC-418.02 MADEIRA	\$800.00
98-011-48	ALAN CADDELL Provide 2 two-hour training sessions on training managers update workshop. TDC-418.02 MADEIRA	\$750.00
98-011-49	SAN DIEGO REGIONAL TRAINING CENTER To conduct 4 Robert Presley ICI instructor's workshop and 4 curriculum update wkshops and 1 annual ICI instructor's update workshop TPS-418.02 SPISAK	\$119,004.00

98-011-50	COLLEEN BAKER Provide a two-hour training managers update workshop presentation. TDC-418.02 MADEIRA	\$375.00
98-011-51	MARIANO ZAMUDIO Provide a 2 hour 30 minute presentation on American with Disabilities Act. TDC-418.02 POWERS	\$500.00
98-011-52	COLLEGE OF THE REDWOODS To present certified basic course driver training presentations to California law enforcement. TDC-428.02 MOURA	\$3,230.00
98-011-53	SAN BERNARDINO COUNTY SHERIFF'S DEPT. To provide and facilitate the services for the special seminar on controlled F.O.R.C.E. training program. BTB-418.02 RODRIGUEZ	\$9,999.00
98-011-54	CSUS REGIONAL & CONTINUING EDUCATION To present a series of Crime Analysis classes. TDC-418.02 BENNETT	\$26,400.00
98-011-55	LAUREL BERGMAN Provide 6 hours of instruction on effective meeting skills at the training needs assessment workshop. TDC-418.02 SPURLOCK	\$375.00
98-011-56	DAVID GULLO Leadership Training Seminar TDC-418.02 SPURLOCK	\$375.00
98-011-57	SUE OLIVERA Team Building Workshop TDC-418.02 SPURLOCK	\$375.00
98-011-58	FRESNO POLICE DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$472,000.00
98-011-59	RAY SIMON CRIMINAL JUSTICE TRNG. CENTER To acquire a truck to pull an existing mobile force options simulator and provide personnel to manage the simulator. TPS-418.02 LEWALLEN	\$35,000.00
98-011-60	CONTRA COSTA COMMUNITY COLLEGE DISTRICT To present certified basic course driver training presentations. TDC-418.02 SORG	\$135,660.00
98-011-81	CENTER FOR LIVING WITH DYING Stress Management TDC-418.02 SORG	\$350.00
98-011-62	MICHAEL ELLINGTON Time management TDC-418.02 SORG	\$750.00
98-011-63	PAUL SKINNER Customer service TDC-418.02 SORG	\$250.00

98-011-64	MERVIN FEINSTEIN Civil Liability TDC-418.02 SORG	\$750.00
98-011-65	CITY OF SACRAMENTO To present certified basic course driver training presentations. TDC-418.02 BENNETT	\$25,840.00
98-011-66	SO. BAY REGNAL PUBLIC SAFETY TRNG. CENTER To present certified basic course driver training presentations. TDC-418.02 SPURLOCK	\$152,000.00
98-011-67	GORDON GRAHAM Risk training TDC-418.02 AEILTS	\$999.00
98-011-68	ALLAN HANCOCK COLLEGE To present certified basic course driver training presentations. TDC-418.02 AEILTS	\$5,814.00
98-011-69	SAN DIEGO POLICE DEPARTMENT To present 14 certified basic course driver training presentations. TDC-418.02 REED	\$113,050.00
98-011-70	VENTURA COUNTY SHERIFF'S DEPT. To present certified basic course driver training presentations. TDC-418.02 AEILTS	\$54,720.00
98-011-72	COOPERATIVE PERSONNEL SERVICES To administer basic course proficiency examination. S&E-418.02 LIVELY	\$60,000.00
98-011-73	COOPERATIVE PERSONNEL SERVICES To administer the entry-level dispatcher selection test battery exam. S&E-418.02 LIVELY	\$154,382.00
98-011-74	SACRAMENTO COUNTY SHERIFF'S DEPT. Purchase driver simulator & force options. TPS-418.02 LEWALLEN	\$250,000.00
98-011-75	JWK INTERNATIONAL, INC. To develop student workbooks and instructor manuals TPS-418.02 PAULSON	\$159,652.00
98-011-75	SACRAMENTO REGIONAL CRIMINAL JUSTICE CTR To conduct 5 Robert Presley ICI core course presentations. TPS-418.02 SPISAK	\$197,151.00
98-011-76	CONTRA COSTA COUNTY MUN. RISK MGMT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$100,000.00
98-011-77	REDDING POLICE DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$100,000.00

98-011-78	LOS ANGELES POLICE DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$100,000.00
98-011-79	COOPERATIVE PERSONNEL SERVICES To provide services with the administration of 4 transition program tests and retests. S&E-418.02 KRUEGER	\$41,113.96
98-011-80	DEPT. OF GENERAL SERVICES, OSP To produce, inventory take orders and ship 41 different student workbook and instructor guides BTB-382.02 PAULSON	\$30,000.00
98-011-81	SISKIYOU COUNTY SHERIFF'S DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$100,000.00
98-011-82	ALAMEDA COUNTY SHERIFF'S DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$472,000.00
98-011-83	LOS ANGELES POLICE DEPT To provide staff time of one lieutenant to serve as a special consultant TPS-418.02 WHITMAN	\$130,000.00
98-011-84	RONALD DAY To provide an eight-hour instructor development workshop to the Tuolumne sheriff's dept. TDC-418.02 MADEIRA	\$360.00
98-011-85	RONALD DAY To provide instructor development update/proctor student presentation to the Tuolumne sheriff's dept. TDC-418.02 MADEIRA	\$360.00
98-011-86	COLLEGE OF THE REDWOODS To purchase and install a ProGuard decoder module into an existing steerable C/Ku band television-receive only satellite antenna system. TPS-418.02 LEWALLEN	\$480.00
98-011-87	STATE CENTER REGIONAL TRAINING CENTER To purchase and install a ProGuard decoder module into existing steerable C/Ku band television-receive only satellite antenna system. TPS-418.02 LEWALLEN	\$500.00
98-011-88	SACRAMENTO REGIONAL CRIMINAL JUSTICE To purchase and install a ProGuard decoder module into existing steerable C/Ku-band television-receive only satellite antenna system TPS-418.02 LEWALLEN	\$480.00
98-011-89	CALIFORNIA HIGHWAY PATROL Motorcycle update class TPS-418.02 SYLSTRA	\$12,840.00
98-011-90	ALAN HANDCOCK COLLEGE Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$472,000.00

98-011-91	ORANGE COUNTY SHERIFF'S DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$472,000.00
98-011-92	RIVERSIDE COUNTY SHERIFF'S DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$472,000.00
98-011-93	COHEN TRAINING TECHNOLOGIES To provide analysis of first aid/CPR Interactive videodisc course TDC-418.02 ARONSON	\$3,000.00
98-011-94	SAN DIEGO REGIONAL PUBLIC SAFETY CENTER Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$472,000.00
98-011-95	SANTA ROSA REGIONAL TRAINING CENTER Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$472,000.00
98-011-96	L.A. COUNTY SHERIFF'S DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$462,000.00
98-011-97	SAN BERNARDINO COUNTY SHERIFF'S DEPT. Purchase driver simulator & force options. TPS-418.02 LEWALLEN	\$462,000.00
98-011-98	SAN JOSE POLICE DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$462,000.00
98-011-99	WEST COVINA POLICE DEPT. Purchase driver simulator & force options TPS-418.02 LEWALLEN	\$362,000.00
98-011-100	BUTTE GLENN COMMUNITY COLLEGE Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-101	VENTURA POLICE DEPT To provide staff time of one sergeant as a special consultant TPS-418.02 LEWALLEN	\$100,064.00
98-011-102	SACRAMENTO COUNTY SHERIFF'S DEPT To provide staff time of one lieutenant to serve as a special consultant TDC-418.02 LEWALLEN	\$128,127.00
98-011-103	GLEN HAAS To develop a training plan and evaluate students in the pilot application of "arrest & control tests". TDC-418.02 DYER	\$9,625.00
98-011-104	JOEL DAVIS To develop a training plan and evaluate students in the pilot application of "arrest & control test". TDC-418.02 DYER	\$9,625.00
98-011-105	RAY TUCKER To develop a training plan and evaluate students in the pilot application of "arrest & control tests". TDC-418.02 DYER	\$9,625.00

98-011-106	RICH SABO To develop a training plan and evaluate students in the pilot application of "arrest & control tests". BTB-418.02 DYER	\$9,625.00
98-011-107	MARK PUTHUFF To develop a training plan and evaluate students in the pilot application of "arrest & control tests". S&E-418.02 DYER	\$9,625.00
98-011-108	CYBERMOTION To conduct a one-day seminar on adobe "after effects" TPS-418.02 CROOK	\$900.00
98-011-109	FRED GINSBURG To conduct a one-day seminar on trends on video production sound recording. TPS-418.02 CROOK	\$750.00
98-011-110	GORDON GRAHAM To provide training in the necessity of pre-incident training in critical skills to assure proper conduct. TDC-418.02 HOMME	\$999.00
98-011-111	CONTRA COSTA PUBLIC SAFETY TRNG. CENTER Purchase multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-112	SAN DIEGO REGIONAL TRAINING CENTER To design and develop the Robert Presley ICI Domestic Violence Foundation Specialty Course, and 8 presentations of ICI Domestic Violence Course. TPS-418.02 SPISAK	\$158,958.00
98-011-113	CAL. DEPT. OF FORESTRY & FIRE PROTECTION Purchase multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-114	FULLERTON COMMUNITY COLLEGE Purchase multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-115	JOEL CAREY To review basic training curriculum and recommend changes. BTB-418.02 BUNA	\$9,999.00
98-011-116	ROBERT ZIGLAR To facilitate one academy director workshop and two scenario development workshops BTB-418.02 BUNA	\$9,999.00
98-011-117	SAN JOAQUIN DELTA COLLEGE To purchase and install a steerable C/KU band television-receive-only satellite antenna system. TPS-418.02 LEWALLEN	\$2,075.00
98-011-118	ELECTRONICS INDUSTRIES USA (IES), INC. Operation of range 2000 system. TPS-BRECK	\$0.00
98-011-119	FIREARMS TRAINING SYSTEMS (FATS), INC. Operation of the FATS hardware systems. TPS-BRECK	\$0.00

98-011-120	AIS, INC. Operation of the Prism systems TPS-BRECK	\$0.00
98-011-121	LONG BEACH UNIVERSITY FOUNDATION Supervisory Instructor's training CLD-418.02 ZACHARY	\$39,975.00
98-011-122	ON-GUARD To adapt an existing CD Rom course on hazardou materials awareness. TPS-418.02 ARONSON	\$70,000.00
98-011-123	OFFICE OF STATE PRINTING To duplicate videos, package, inventory, take orders and ship instructional packages. BTB-382.02 WHITMAN	\$252,480.00
98-011-124	GOLDEN WEST COLLEGE Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-125	CALIFORNIA HIGHWAY PATROL ACADEMY Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-126	MONTEREY PENINSULA COLLEGE Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-127	NAPA VALLEY COLLEGE/CRIMINAL JUSTICE CNTR Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-128	PALOMAR COLLEGE - POLICE ACADEMY Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-129	DEPARTMENT OF PARKS AND RECREATION Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-130	RAY SIMON CRIMINAL JUSTICE TRNG. CENTER Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-131	COLLEGE OF THE REDWOODS Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-132	RIVERSIDE COMMUNITY COLLEGE Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00

98-011-133	RIO HONDO REGIONAL TRAINING CENTER Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-134	SACRAMENTO REGIONAL TRAINING CENTER Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-135	SAN BERNARDINO VALLEY COLLEGE Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-136	SAN JOAQUIN DELTA COLLEGE Purchase and install a POST computer-based multimedia training system.	\$2,764.00
98-011-137	SANTA ROSA JUNIOR COLLEGE Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-138	SOUTH BAY REGIONAL PUBLIC SAFETY TRNG. Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$11,056.00
98-011-139	SOUTHWESTERN COLLEGE Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-140	STATE CENTER REGIONAL TRAINING FACILITY Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-141	ALAN HANCOCK COLLEGE Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-142	COLLEGE OF THE SEQUIOAS TULARE Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-143	YUBA COLLEGE - POLICE ACADEMY Purchase and install a POST computer-based multimedia training system. BTB-418.02 WHITMAN	\$2,764.00
98-011-144	MICHAEL ELLINGTON To provide 2 2-hour training sessions on time management and presentation skills for trainers. TDC-418.02 HOMME	\$700.00
98-011-145	SAN DIEGO REGIONAL TRAINING CENTER Management fellow - Forrest Billington TPS-418.02 LEWALLEN	\$104,390.00
98-011-146	FATS, INC. Deliver program scenarios. TPS-418.02 BRECK	\$73,750.00

98-011-147	AIS, INC. Deliver program scenarios TPS-418.02 BRECK	\$30,000.00
98-011-148	IES, INC. Deliver program scenarios TPS-418.02 BRECK	\$3,500.00
98-011-149	SAN DIEGO STATE UNIVERSITY Redesign and build new studio. TPS-418.02 BRAY	\$95,000.00
98-011-152	RIVERSIDE COMMUNITY COLLEGE DISTRICT To provide a full-time coordinator for the Basic Supervisory Course presentations. CLD-418.02 ZACHARY	\$4,000.00
98-011-155	CALIFORNIA HIGHWAY PATROL To develop a lesson plan for Law Enforcement physical fitness instructors. TDC-418.02 HOMME	\$3,000.00
9899-127	ILLUSTRIOUS, INC. Script for scenario, <i>functionality prototype</i> , digitized place holding video and audio file, interface & five CD-ROM's with one fully functional scenario. TPS-418.02 MYYRA	\$113,500.00
98-012-01	SIMON WISENTHAL CENTER, INC. Law enforcement Tools for Tolerance training to 7,000 California peace officers. TPS-418.03 CHANEY	\$1,556,000.00
Grand Total		\$17,438,952.89

Cancelled - Lack of Quorum

Draft 20 (6/25/99)

COMMISSION MEETING AGENDA

Thursday, July 15, 1999
Burbank Hilton Hotel
2500 Hollywood Way
Burbank, California 91505
(818) 843-6000

AGENDA

CALL TO ORDER - 10:00 A.M.

COLOR GUARD AND FLAG SALUTE

MOMENT OF SILENCE HONORING PEACE OFFICERS KILLED IN THE LINE OF DUTY

Since the last Commission meeting, the following officers have lost their lives while serving the public:

- o Chief Randall Gaston, Anaheim Police Department
- o Deputy Brad Riches, Orange County Sheriff's Department

ROLL CALL OF COMMISSION MEMBERS

INTRODUCTIONS

HONORING PAST COMMISSIONERS

APPROVAL OF MINUTES

- A. Approval of the minutes of the March 11, 1999 regular Commission meeting at the Red Lion Sacramento Inn Hotel in Sacramento.

CONSENT CALENDAR

B.1 Receiving Course Certification Report

Since the March meeting, there have been 106 new certifications, 122 decertifications, and 168 modifications. In approving the Consent Calendar, your Honorable Commission receives the report.

B.2 Receiving Information on New Entries Into the POST Regular (Reimbursable) Program

- The Solano Community College District Police Department

B.3 Receiving Information on New Entries Into the POST Public Safety Dispatcher Program

- San Bernardino city Unified School District Police Department;
- Colusa County Sheriff's Department

B.4 Receiving Information on Withdrawals from the POST Program

- The Riverside County Coroner's Office has been merged with the Riverside County Sheriff's Department.

B.5 Information Report Regarding Mandatory Ethics Training for State Officials.

Recent legislation mandates that State officials who are required to file annual conflict of interest statements must receive initial and periodic "ethics training". The enclosed report describes optional means for members of the Commission to receive this training.

B.6 Status Report on Voluntary Basic Course Instructor Certification Program.

The enclosed report provides progress to-date on this matter and is submitted for information only.

B.7 Resolution for Doctor Jim Norborg, retiring POST Personnel Selection Consultant II

Jim Norborg is retiring after 16 years of service to POST. Jim is a recognized expert in testing areas and more than any other individual, was responsible for developing the Basic Course Testing system.

B.8 Resolutions for Management Fellows, Ted Prell, Carol Aborn and Frank Decker, Leslie Brown.

These individuals are completing their tenure as POST Special Consultants under the Commission's Management Fellowship program. All have performed in an exemplary manner, performing outstanding service to the Commission and law enforcement. Proposed resolutions are enclosed.

- B.9 Resolutions for Rose Avila, Steve Lucas and Patricia Cassidy
Resolutions are proposed to recognize the outstanding performance of these POST employees in the development of POST's 1998 Annual Report.

PRESENTATION OF RESOLUTIONS

- Lt. Carol Aborn, Los Angeles Police Department
- Sgt. Ted Prell, Ventura Police Department
- Lt. Frank Decker, Los Angeles Sheriff's Department
- Rose Avila, Graphic Artist, POST
- Steve Lucas, Graphic Artist Intern, POST
- Patricia Cassidy, Information Services Bureau, POST
- Lt. Leslie Brown, Sacramento Sheriff's Department

PUBLIC HEARING

- C. Public Hearing on the Report and Recommendation to Approve Amending Commission Regulations and Procedure to Reimburse Agencies for POST-Certified Training Presented in States Contiguous to the State of California

POST has been participating in efforts to create cooperative agreements with states contiguous to the State of California. This action will increase the availability of training for agencies and personnel assigned to sparsely populated border regions of California. initial collaborative training efforts between California and Oregon has proven successful, and discussions regarding a similar effort has been initiated with Nevada and, to a limited extent, Arizona. The issue to be addressed that will enhance this effort is POST reimbursement for the costs of training that is presented in these other (contiguous) states.

Therefore, the Commission is proposing to amend Regulations 1015, Reimbursements, to enable the Commission reimburse California agencies for the costs associated with attending certified training presented in states contiguous to the State of California.

At its January 21, 1999, meeting, the Commission set a public hearing at the July 15, 1999 Commission meeting for the purpose of amending Commission Regulation 1015, Reimbursements.

If the Commission concurs, the appropriate action would be, subject to the public hearing process, a MOTION to approve the proposed amendment (addition) to Commission Regulations, 1015, Reimbursements as specified to authorize reimbursement for California agencies whose officers attend POST-certified training approved for presentation in Oregon, Nevada and Arizona.

BASIC TRAINING BUREAU

- D. Proposed Regulation Revision to Reserve Training Requirements
- E. P.C. Section 832 Requalification Course
- F. Proposal to Develop Student Workbooks for Specialized Investigators' Basic Course (SIBC)

In 1972 the Commission implemented the Specialized Investigators' Basic Course (SIBC) for peace officers assigned to a variety of state and local investigative agencies. The existing curriculum is not designed or presented in the same way as the Regular Basic Course. Extensive curriculum revisions to the SIBC have just been completed and will be presented to the Commission in November 1999.

As part of the proposed recommendations for SIBC changes many of the Regular Basic Course learning domains will be required. Those domains all have workbooks that will be available to the SIBC students to use. There are a number of specialized areas that need to be addressed and it is proposed that one or more workbooks be developed to deliver that specialized training. The proposed Learning Domain 60 (specific to SIBC) would cover the following specialized training materials:

- Learning Domain 60 - Vehicle Operations and Surveillance
- Learning Domain 61 - Administrative Procedures, Affidavits, Court Orders & Warrants
- Learning Domain 62 - Case Management and Sources of Information
- Learning Domain 63 - Computer Crime/Seizure

It is proposed that a Request for Proposal (RFP) be released to vendors with the Commission's specifications for this workbook series development. Based on past experience in the workbook development program we are anticipating costs of approximately \$30,000 per domain for the finished product at a total cost estimate of \$120,000. The issuance of an RFP will not contractually obligate the Commission until the process is complete and recommendations are reported to the Commission.

If the Commission concurs, the appropriate action would be a MOTION to authorize the Executive Director to release a Request for Proposal to develop the SIBC Workbook Series and at the completion of the RFP process enter into a contract to develop and deliver the workbook(s).

TRAINING PROGRAM SERVICES BUREAU

G. Proposal to Amend Commission Regulation 1081(a)(20) to Modify the 32-Hour Mandated School Police Officer Course Using the Notice of Proposed Regulatory Action Process

Pursuant to Senate Bill 1627, Penal Code Section 832.3 was amended. Effective July 1, 1999, any school police officer first employed before July 1, 1999 is required to successfully complete a specialized course of training to meet the unique safety needs of a school environment no later than July 1, 2002. Any school police officer first employed after July 1, 1999, is required to successfully complete this course within two years of the date of first employment. POST is directed to develop and approve this specialized course of training.

The in-service training requirement is designed to be met via successful completion of a 32-hour school police officer course developed by a group of subject matter experts, presenters and others in November of 1998 and March of 1999.

Staff recommends that the proposed curriculum be adopted pursuant to the Administrative Procedures Act by using the Notice of Proposed Regulatory Action.

If the Commission concurs, the appropriate action, subject to the results of the proposed Notice of Regulatory Action, would be a MOTION to adopt the proposed revised curriculum for inclusion into Commission Regulation 1081.

H. Proposal to Add Commission Regulations 1081(a)(28) (Traffic Radar Operator Course) and 1081(a)(29) (Traffic Laser Operator Course) and to Adopt Training Course Curricula Using the Notice of Proposed Regulatory Action Process

Pursuant to Assembly Bill 2222, subparagraphs (c)(A) and (B) were added to Vehicle Code Section 40802.

Subparagraph (c)(A) requires that when radar is used for traffic enforcement purposes, the officer issuing the citation must have successfully completed a radar course of not less than 24-hours on the use of police traffic radar and the course was approved and certified by the Commission on Peace Officer Standards and Training.

Subparagraph (c)(B) requires when a laser or any other electronic device is used to measure the speed of moving objects, the officer issuing the citation must have successfully completed the training required in subparagraph (A), above, and an additional training course of not less than two hours approved and certified by POST.

As a result of this legislation it is proposed to add Commission Regulations 1081(a)(28), radar operator curriculum, and 1081(a)(29), laser operator curriculum.

The in-service training requirement is designed to be met via successful completion of a 24-hour radar operator's course and an 8-hour laser operator's course developed by a group of subject matter experts and course presenters in January and March of 1999.

Staff recommends that the proposed curriculum additions be adopted pursuant to the Administrative Procedures Act by using the Notice of Proposed Regulatory Action.

If the Commission concurs, the appropriate action, subject to the results of the proposed Notice of Regulatory Action, would be a MOTION to adopt the proposed curriculum for inclusion into Commission Regulation 1081.

I. Request for Authority to Contract with San Diego State University to Convert the Existing P.C. 832 Interactive Videodisc Course to CD-ROM Format

In 1993, the Commission spent \$266,000 to revise the P.C. 832 IVD course, which had been in use since 1989. The California Youth Authority contributed \$100,000 to make the total cost \$366,000.

POST is in the process of converting other IVD courses to CD-ROM format and to provide these courses agencies that are in the process of purchasing new CD-ROM-based interactive multimedia computers being reimbursed by POST. The CD-ROM format will make multimedia training more accessible and easier to use. In addition, the Commission is in the process of funding all of the Basic Course academies for the purchase of the new computers. The CD-ROM version of P.C. 832 would be able to run on these systems.

Users have indicated that the IVD courseware has enabled training to be provided that otherwise would not have been available or obtained only with great difficulty and cost.

If the Commission concurs, the appropriate action would be a MOTION to authorize the Executive Director to enter into a contract with San Diego State University for an amount not to exceed \$190,000 to convert the existing P.C. 832 interactive videodisc course to CD-ROM format. (ROLL CALL VOTE)

J. Request for Approval to Contract for Additional Presentations of Domestic Violence First Responder Courses

As a result of receiving a VAWA Law Enforcement Training Grant in the amount of \$2,929,112, POST presented forty (40) 8-hour workshops to line personnel and supervisors on the legal updates and newest information on handling domestic violence calls throughout the State of California. Funds remain in the first year (1997-1998)

project account for additional presentations.

Staff has identified the San Diego Regional Training Center as the entity to continue facilitating this training. The use of this vendor will ensure the continued smooth and successful operation of this project. It is recommended that the Executive Director be authorized to enter into this contract with the stipulation that the total amount of the contract does not exceed \$145,000.

If the Commission concurs, the appropriate action would be a MOTION to authorize the Executive Director to enter into a contract for forty (40) additional presentations of Domestic Violence First Responders workshops for Fiscal Year 1999/00 in an amount not to exceed \$145,000. (ROLL CALL VOTE)

- K. Extension of Deadline For Purchasing Satellite Encryption Decoders and Interactive Multimedia Computers

COMMITTEE REPORTS

- L. Finance Committee

Chairman Rick TerBorch will report on the Commission Finance Committee meeting held in Burbank on July 14, 1999.

- M. Long Range Planning Committee

Chairman Rick TerBorch will report on the Long Range Planning Committee meeting held June 18, 1999.

- N. Advisory Committee

Chairman Charles Byrd will report on POST Advisory Committee meeting held July 14, 1999.

- O. Legislative Review Committee

Chairman Bill Kolender will report on the Legislative Review Committee meeting held July 15, 1999.

- P. Strategic Plan Implementation Committee

1. Quarterly Report of Implementation Progress
2. Approval of Updated 1999 POST Strategic Plan

OLD/NEW BUSINESS

CORRESPONDENCE

- Q. Resignation of Don Brown, as COPS representative on the POST Advisory Committee. COPS has nominated Lt. Ray Griffith, Cathedral City Police Department, to replace Mr. Brown.

DATES AND LOCATIONS OF FUTURE COMMISSION MEETINGS

October 28, 1999, Flamingo Hotel, Santa Rosa
January 27, 2000, Hanalei Hotel, San Diego
April 20, 2000, Piccadilly Inn Airport, Fresno
July 20, 2000, to be determined.